



Vars Community Association

Executive Meeting Minutes
September 10th 2009

Opening:

The regular meeting of the Vars CA was called to order at 7:13 p.m. on September 10th 2009 at Jean Séguin's house on Farista Drive by Jean Séguin.

Present:

Jean Séguin, Morley Verdier, Linda Payant, Suzanne Sanford, Mark Wall, Barb Lavictoire, Darlene Brown, Hélène Manning-Lemieux

Excused: Gary Larocque

Absent: Nicolina Kingston, Christine Flood

A. Approval of Agenda

The agenda was unanimously approved as distributed.

B. Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

C. Conflict of interest

- No issues of potential conflict of interest were raised.

C. Open Issues

- Cenotaph
 - Morley, Jean, Suzanne and Linda trying to get file moving forward.
 - Engineer (Robin) came to address the drainage issues, and environment team commented on the trees.
 - City agrees to remove the cedar edge at no cost and replace with what community desires.
 - The 2 maple trees with an X will be removed
 - The 2 evergreens already trimmed and good for another 10-15 years
 - No issue with the drainage as long as grade is not modified.
 - A problematic has been identified. The property lines for the cenotaph and the neighbor's lots have to be confirmed. A surveyor is booked to address this issue.
 - Willingness to go forward with the application after Morley has the answers to a few questions remaining and a plan is drawn.

- City of Ottawa is willing to assist with certain aspects of this project through the Minor Capital Partnership funding (max \$7500 on a 50/50 ratio for the cost).
- Vet program is for the cenotaph and surrounding landscape
- City program for the fence (8' high with 4x4 posts and ?? feet long). Cost around \$1350 in material (price from Rona), not including labor and cement. Plus if wanted to add soil, trees, flowers...
- The Lions Club monument will remain, but needs a major clean-up. Morley will organize a clean-up prior to Remembrance Day service.
- Website
 - Mark needs a credit card to pay the fees to the service provider (around \$30US/month) in order to do the 'mock-up' site for 2 months.
 - The US provider was chosen because of user-friendly template, ease of modifying the site, less configuration, can be bilingual and will be easier to transfer the job of webmaster in the future if required.
 - Mark will send a 'mock-up' of the Vars.CA site before agreeing to go live.
 - Will need a projector to show the site at the AGM (Linda will seek from the City and Jean from the School).
 - Was proposed in the new board to have a Webmaster director and also a secondary to help with the updates).
 - There will be 3 e-mail services: webmaster@vars.ca, info@vars.ca, president@vars.ca
- Financial Statement
 - A report was distributed by the Treasurer to all board members (see attached).
- Rink
 - Issues brought up
 - Benches promised last year never installed.
 - Puddle rink: no response yet if accepted.
 - Water taps and hoses need to be fixed.
 - Doors (for the players and tractor) need adjustments.
 - Rink boards: inside was painted this summer but the outside yet remains to be painted.
 - Discussion needs to be taken with Ron, last year's ice caretaker if willing to take care of the ice again this year even if puddle rink might be added.
 - Christine is the contact for the ice/rink with the city by contract.
 - Barb will send a copy of the year-end report to Suzanne so she can follow-up with certain issues (benches, hoses and water taps and door adjustments).
- Preparation for upcoming AGM
 - Hall is booked, but no contract received yet from the City.
 - See draft for the flyer.
 - Suzanne will bring paper and pen for the ballot and will chair the voting process.
 - Postage will be payed by the councilor Rob Jellett and will be sent out on Tuesday morning.
 - Gary will do the photocopying Black on color paper (800 counts), because color printing cost around \$500.

- Will need 12 sets of all past year minutes. H  l  ne will send all the minutes to Suzanne to do the required copies.
- Jean will bring a few copies of the Neighborhood Planning Initiative for interested parties.
- H  l  ne will bring attendance sheets
- Jean will bring 2 cases of water and Darlene will buy the coffee, sugar and mild.
- Jean and Darlene will bring raffle tickets to have a few door prizes (4 Vars.CA water bottles).

D. New Business

- Insurance proofs ended June 1st 2009 as pointed by H  l  ne. Suzanne will verify for new insurance papers to be distributed to all other community associations as well.
- New from the councilors representative (Linda Payant)
 - September 20th: one-day depot at the Cumberland Arena
 - September 24th: Agriculture & Rural Affairs Committee will meet in the community (will be advertised on the billboards).
 - November 10th: tour with (who ???) at the industrial park in Vars. Will start for breakfast at 9:00 a.m. at K.C.'s with the Vars & Area Women's Business Network.
 - Water rate revision from the City: discussion and upcoming open doors at the Cumberland arena for public (date to come).
 - Word of advice for the President: to review the constitution; for all meetings to pick a date (i.e. 3rd Thursday of each month), to advertise once to all residents to decrease cost and time of each advertisement. A motion will need to be brought up at the AGM in order to change this part of the constitution.

E. Agenda for Next Meeting

- See AGM flyer
- Next Executive meeting to be organized by the new board members

Adjournment:

Meeting was adjourned at 9:00 p.m. by Jean S  guin. The next annual general meeting will be at 7:00 p.m. on October 1st 2009 at the Bearbrook Community Centre.

Minutes submitted by: H  l  ne Manning-Lemieux

Approved by: Type name here